

Crawley Borough Council

Overview and Scrutiny Commission

Agenda for the Overview and Scrutiny Commission which will be held in **Committee Rooms A & B**, Town Hall, Crawley, on **Monday 6 June 2016** at **7.00p.m.**

PLEASE BRING THE FORWARD PLAN TO THIS MEETING

Nightline Telephone No. 07881 500 227



Head of Legal and Democratic Services

Membership*:

Councillors: B A Smith (Chair), R G Burgess (Vice-Chair), M L Ayling, T G Belben, Dr H S Bloom, C A Cheshire, I T Irvine, R A Lanzer, T Rana, K Sudan and L Vitler

Please contact Heather Girling (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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***(Membership subject to agreement by the Annual Council on 27 May 2016)**

Emergency procedure for meetings will be circulated to Members and visitors attending this meeting. Please familiarise yourself with these procedures and the location of fire exits.

Part A Business – (Open to the Public)

1. Apologies for Absence

2. Members' Disclosures of Interest and Whipping Declarations

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 8 February 2016 (**Enclosure A**) and consider any matters arising.

4. Public Question Time

To answer any questions or hear brief statements from the public which are relevant to the items on this agenda. The period will end after **15 minutes** or later at the Chair's discretion.

5. Transformation Plan 2016-2019 and Review of 2015-2016 Progress

To receive a presentation from the Transformation Manager, reviewing the 2015-2016 Transformation Plan, including various Systems Thinking Reviews and to also note the Transformation Plan for 2016-2019, which may assist the OSC in determining its work programme at the Review Workshop.

6. Establishment of and Appointments to the Scrutiny Panels for 2016-2017

It is the responsibility of the Commission to establish Scrutiny Panels as required, to appoint a Chair to each Panel and agree the number of Members to be appointed to each Panel.

The Commission will agree the Chair of any scrutiny panel it establishes. The Chair does not necessarily have to be an OSC Member. Panel Members will be agreed in consultation with Group Leaders and the party group secretaries. At least one member of the panel must be an OSC Member.

Review of Democratic Structures Scrutiny Panel

Nominations had been received for the Scrutiny Panel along with a nomination for Chair for Councillor B A Smith.

The Commission is RECOMMENDED:

- i) To confirm the continued establishment of the Scrutiny Panel, with the membership of Councillors Dr H S Bloom, R G Burgess, I T Irvine, T Lunnon, B A Smith, K Sudan and K J Trussell, with Councillor B A Smith as Chair.

Crawley Leisure Card Scrutiny Panel

Nominations had been received for the Scrutiny Panel along with a nomination for Chair for Councillor M L Ayling.

The Commission is RECOMMENDED:

- i) To confirm the continued establishment of the Scrutiny Panel, with the membership of Councillors M L Ayling, R S Fiveash, F Guidera, B McCrow and R Sharma with Councillor M L Ayling as Chair.

7. Appointments

The Commission is asked to ratify the following appointments, which were submitted to Annual Council on 27 May 2016:

West Sussex Health and Adult Social Care Select Committee (HASC)

To be decided by OSC.

West Sussex Joint Scrutiny Steering Group (JSSG)

Councillor B A Smith

West Sussex Joint Scrutiny Housing Provision for Care Leavers

Councillor K Sudan

8. Scrutiny Review Workshop

The OSC Review Workshop is currently planned for 16 June 2016. It is proposed to amend this to 8 June 2016 at 6.30pm in Committee Room B (subject to confirmation).

9. Forward Plan – 1 July 2016 and Provisional List of Reports for the Commission's following Meetings

To consider any requests for items to be referred to the Commission.

10. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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